



**ORGANIZATION DEBIT ONLY**

The Automatic Debit Payment option is available as a convenience to all participating Manna Group organizations. Streamline your program by authorizing The Manna Group to receive your payment directly from your financial institution.

*If you are already using the Automatic Debit Payment option and no banking changes have occurred, there is no need to update this information.*

**ACH Authorization  
Automatic Debit Payment Option**

Customer Name:

Contact Name:

Phone Number:

Email Address (required)

Bank Name:

Bank Phone:

Account Type:              Checking                    or              Savings

Bank Location (City & State):

Account Routing Number:

Account Number:

Check one of the boxes below:

  Debit AND Credit Transactions                    or              Credit Transactions Only (Refunds)

I hereby authorize The Manna Group to debit/credit entries to our bank account indicated above at the depository named above, to debit/credit same such account. This authorization is to remain in full force and effect until The Manna Group has received written notification from me.

\_\_\_\_\_  
Authorized Account Holder (Please Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*\*If you are scanning and emailing, this must be a true signature of the person on the bank account.*

**Don't forget! You must include a copy of your voided check to complete the ACH process!**

Email, Mail or Fax to:  
The Manna Group  
887 Wilmette Ave. Ste. E1  
Palatine, IL 60074  
FAX: 847/202-8451  
[kimc@mangroup.net](mailto:kimc@mangroup.net)